

## **Privacy Statement**

### **Collection of Personal Data**

While using our services, we may ask you to provide us with certain personally identifiable information that can be used to contact or identify you. Personally identifiable information will include;

- Email address
- First name and last name
- Phone number
- Address

This information will be submitted by you when you contact the company by phone, email, office visit or when you submit a contact us form via our website.

We will only use your personal data as the law allows us to do so and this means:

- To fulfil an enquiry
- To fulfil a contract
- To communicate with you on an ongoing contract/service

We retain personal data for as long as it is necessary to fulfil these services.

### **Data Storage**

The data is held by The Lifting Pool Floor Company and is stored electronically on our secure computer system.

### **Access to Your Data**

Your personal data is accessed only by authorised personnel at The Lifting Pool Floor Company. At no time do we pass on, sell, share or swap your data with third party organisations.

### **Changes to this Privacy Policy**

We may update our Privacy Policy from time to time. We will notify you of any changes by posting the new Privacy Policy on this page.

If you have any questions relating to our privacy policy please contact -

[sales@theliftingpoolfloorcompany.co.uk](mailto:sales@theliftingpoolfloorcompany.co.uk)